



Job Description Nurse Associate

Reports to Clinical Team Leader

Job Summary

The post involves working as a member of a multi-disciplinary team providing care and support for children and young people from 0-35years, with life limiting conditions, and their families, in a homely environment. The post holder will be expected to work autonomously under the leadership of the Registered Nurse and actively participate in individual care throughout the 24-hour period on a rotational basis.

Key Responsibilities

- To provide a high standard of care for sick children and young adults and members of their families.
- To work as a member of the multi-disciplinary Care Team under the leadership of the Registered Nurse.
- To be accountable professionally and legally for all aspects of own work including the daily management of allocated patients, working to the professional standards outlined in the Nursing and Midwifery Council Standards of Proficiency for Nursing Associates (2018).

Key Tasks

- Work flexibly alongside families in the direct care of their children, whilst maintaining best practice, allowing the family to choose the level of involvement with the Care Team.
- To plan and deliver a high standard of evidence based care; monitoring children/young people's individual care needs throughout each shift.
- Contribute to ongoing assessments of children and young people's care needs, recognising the need to refer to the Registered Nurse for reassessment.
- Be responsible for recognising change of child/young person's clinical condition escalating any concerns to the Registered Nurse.
- Be responsible for the management of an allocated group of children/young people on a shift basis as delegated by the Registered Nurse.
- Support and give direction to colleagues and carers to provide individualised care of young people or children.

- Demonstrate excellent communication skills with patients, family and members of the multi-disciplinary team.
- Maintain accurate records of all types both written/electronic and maintain confidentiality at all times.
- To administer oral, topical, nasal, ocular, inhaled, buccal or rectal medication as prescribed, monitoring potential side effects referring to the Registered Nurse as appropriate.
- To be a second checker for insulin and Controlled Drugs.
- To undertake specific nursing care procedures, for example urethral catheterisation, having demonstrated achievement of specific competency.
- With the support of Practice Educators, undertake and maintain skills identified in the Competency Framework.
- Maintain an up to date knowledge and awareness of issues around the safeguarding of children and young adults, ensuring that appropriate steps are facilitated through effective communication within the multi-disciplinary team.
- Report incidents, accidents and complaints to the Site Co-ordinator/CTL in house.
- Attend staff meetings and team briefings and participate in other meetings as appropriate.
- Liaise with outside agencies involved in the care and support of the children and young people and their families.
- Participate in the orientation of new staff and students.
- Participate in staff support sessions provided by the Trust.
- Ensure that Trust Policies are adhered to, particularly Manual Handling, Health and Safety, Child Protection, Mental Capacity Act, Adult Safeguarding and Infection Control.

Personal – Professional Development

- To identify own professional development needs to ensure identification and development of appropriate objectives and training plans with line manager.
- Utilise learning opportunities of all types to enhance your performance.
- Ensure all personal mandatory training is completed.

This job description does not attempt to describe all the tasks and responsibilities of the post, but rather illustrates with examples the main role of the post-holder. It is therefore subject to alteration and development and will be reviewed jointly with the post-holder and Director of Care.